



LITITZ PUBLIC LIBRARY

NOURISHING THE MIND * ENRICHING THE COMMUNITY * CONNECTING TO THE WORLD

Employment Application—Please attach resume and references

We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

POSITION APPLYING FOR:		DATE OF APPLICATION:	
LAST NAME		FIRST	MIDDLE
TELEPHONE NUMBER		EMAIL ADDRESS	
ADDRESS			
Are you under 18 years of age? _____		Date you are available to work: _____	
How did you learn about us?		_____ Friend	_____ Walk-In
		_____ Relative	_____ I am a Volunteer
Years of education completed:		High School	College/University
		10 11 12	1 2 3 4 5+
		Course of study: _____	
Do you have any experience in Customer Service or any experience working with the public? Please explain.			
Describe relevant work skills and any specialized training, apprenticeships or skills that may help you with this job:			
COMPUTER EXPERIENCE			
Are you proficient in any Microsoft Office programs? Which ones? (e.g. Word, Excel. Publisher)			
Have you used any library databases? Which ones?			
Have you used Overdrive, Libby or a Kindle or other e-reader?			